

## CPD Categories and Points Table

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This table applies to all AIPM Members who currently hold RegPM. Certification is valid for three years from the date awarded subject to continued financial membership of the AIPM. This includes use of Post Nominals and listing on the Register of Certified Project Managers. Your certification must be maintained through participation in the Continuous Professional Development (CPD) program. To recertify you must achieve the required number of CPD points for your RegPM level. Please note you cannot achieve recertification through your day to day work activities but must demonstrate a continuing approach to professional development.

Members are advised that implementation of new AIPM Competency Standards in 2008 requires those who were not originally certified as CPPM & CPPD to undergo a mandatory Gap Analysis Assessment in accordance with these as part of their recertification under the CPD Program. Please refer to Categories D1 & D2 respectively in the table below for more details. Please note that no gap assessment is required for CPPP.

Please be aware that evidence used to substantiate CPD activities is subject to AIPM Quality Assurance procedures. Auditing of your activities is conducted during the recertification process so you are required to support these claims as outlined in this table. Evidence can be uploaded and stored in your CPD Activity Log. Only CPD points accumulated for activities undertaken within the three year certification period can be counted towards recertification.

Please note you can only recertify at your current RegPM level. If you chose to upgrade to the next level of certification (i.e. CPPP to CPPM or CPPM to CPPD) by undergoing a full assessment through a registered assessor then this is classified as a new certification.

Please see below for the total number of points required for recertification at each RegPM level. These points can be taken from any category.

<b>Qualified Project Practitioner (QPP) → Certified Practising Project Practitioner (CPPP)</b>	<b>40 Points</b>
<b>Registered Project Manager (RPM) → Certified Practising Project Manager (CPPM)</b>	<b>60 Points</b>
<b>Master Project Director (MPD) → Certified Practising Project Director (CPPD)</b>	<b>80 Points</b>

Category	Subcategory	Activity Description	Selections	Point Value	Unit	Evidence Example
A1 – Knowledge	Event	Participation in AIPM Events, Sessions, Presentations, Seminars, Workshops, Forums & Webinars	AIPM Events that involve participation and/or contribution	3 points per hour attended to a maximum of 15 points	For each event	Statement of Attendance
A2 – Knowledge	Event	Participation in Events, Sessions, Presentations, Seminars, Workshops & Forums relevant to PM	AIPM Associated Events that involve participation and/or contribution e.g. AIPM Alliance Partners, Endorsed Course Providers or Corporate Members	2 points per hour attended to a maximum of 10 points	For each event	Statement of Attendance
A3 – Knowledge	Event	Participation in PM related Events, Sessions, Presentations, Seminars, Workshops & Forums	Appropriate Non AIPM Events that involve participation and/or contribution e.g. In house presentations on PM or other related institutions CPD events	1 point per hour attended to a maximum of 5 points	For each event	Statement of Attendance
A4 – Knowledge	Conference	Participation in AIPM conferences	AIPM Conference	20	Per conference - Minimum 2 days (Part attendance based on % of attendance)	Copy of registration
A5 – Knowledge	Conference	Participation in non AIPM, PM based conferences which give PM skills	Non AIPM Conference	10	Per conference - Minimum 2 days (Part attendance based on % of attendance)	Copy of registration
A6 – Knowledge	Study	Assessment of PM articles read	Published PM Articles e.g. AIPM Website PM Journals Peer Related Publications	2	For each PM Article	Article summary with full reference
A7 - Knowledge	Study	Formal AQF Project Management Qualification Cert IV, Diploma, Advanced Diploma	AIPM Endorsed	40	Per completed qualification	Certified copy of certificate
A8 - Knowledge	Study	Formal AQF Project Management Qualification Cert IV, Diploma, Advanced Diploma	Non AIPM Endorsed	30	Per completed qualification	Certified copy of certificate

Category	Subcategory	Activity Description	Selections	Point Value	Unit	Evidence Example
A9 - Knowledge	Study	Formal Project Management Qualification Under Graduate Degree Post Graduate Certificate / Diploma	AIPM Endorsed	60	Per completed qualification	Certified copy of certificate
A10 - Knowledge	Study	Formal Project Management Qualification Under Graduate Degree Post Graduate Certificate / Diploma	Non AIPM Endorsed	50	Per completed qualification	Certified copy of certificate
A11 - Knowledge	Study	Formal Project Management Qualification Masters	AIPM Endorsed	80	Per completed qualification	Certified copy of certificate
A12 - Knowledge	Study	Formal Project Management Qualification Masters	Non AIPM Endorsed	70	Per completed qualification	Certified copy of certificate
A13 - Knowledge	Study	Formal Project Management Qualification	PHD	90	Per completed qualification (partial completion may be eligible upon application)	Certified copy of certificate
A14 - Knowledge	Study	Formal Qualification University Unit of Study (Can be applied if course is incomplete)	Individual Project Management Units AIPM Endorsed	15	For each completed unit (up to a maximum of 60 points)	Statement or transcript from institution showing completed course or units
A15 - Knowledge	Study	Formal Qualification University Unit of Study (Can be applied if course is incomplete)	Individual Project Management Units Non AIPM Endorsed	10	For each completed unit (up to a maximum of 50 points)	Statement or transcript from institution showing completed course or units
A16 - Knowledge	Courses	Courses which are linked to Project Management standards or related to Project Management. e.g. Risk / Change Management, Procurement, HR, Communications or similar which show necessary skills for Project Management	AIPM Endorsed	2 points per hour to a maximum of 10 points	For each course	Certified copy of certificate or statement

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A17 – Knowledge	Courses	Courses which are linked to Project Management standards or related to Project Management. e.g. Risk / Change Management, Procurement, HR, Communications or similar which show necessary skills for Project Management	Non AIPM Endorsed	1 point per hour to a maximum of 5 points	For each course	Certified copy of certificate or statement
A18 - Knowledge	Certification	PM or related Methodology (non AQF) e.g. PRINCE 2 Foundation or Practitioner, MSP, ITIL	AIPM Endorsed	15	Per certification attained	Certified copy of certificate or statement
A19 - Knowledge	Certification	PM or related Methodology (non AQF) e.g. PRINCE 2 Foundation or Practitioner, MSP, ITIL	Non AIPM Endorsed	10	Per certification attained	Certified copy of certificate or statement
A20 – Knowledge	Certification	Project Management Institute (PMI) Credentials e.g. PgMP, PMP, CAPM	Including preparation	15	Per certification attained	Certified copy of certificate
A21 – Knowledge	Certification	IPMA Competence Level	Levels A, B, C & D	20	Per certification attained	Certified copy of certificate
B1 – Development	Recognition	AIPM Project Management Achievement Awards	Submission	10	Per Submission	Organisational statement verifying involvement in submission preparation
B2 - Development	Recognition	AIPM Project Management Achievement Awards	State Winner	20	For each award	Certified copy of certificate
B3 - Development	Recognition	AIPM Project Management Achievement Awards	National Winner	30	For each award	Certified copy of certificate
B4 - Development	Support	Mentoring/coaching of an AIPM Member	Voluntary unpaid role	4	For each hour (maximum of 30 points per 3 year term)	Diarised activities & statement of outcomes achieved
B5 - Development	Support	Mentoring/coaching peer in field	Voluntary unpaid role	2	For each hour (maximum of 30 points per 3 year term)	Diarised activities & statement of outcomes achieved
C1 - Contribution	Services	Member services to AIPM	Voluntary Member of Board	80	For each 3 year term or pro rata	Not Required
C2 - Contribution	Services	Member services to AIPM	Voluntary Council Member, Committee Member or Special Interest Group (SIG) Convener	60	For each 3 year term or pro rata	Not Required

Category	Subcategory	Activity Description	Selections	Point Value	Unit	Evidence Example
C3 - Contribution	Services	Member services to the PM Profession	Formal voluntary services to AIPM or an AIPM Corporate Member e.g. PMAA Judging, Standards Review	1 point per hour to a maximum of 20 points	For each service	Statement of services or diarised activities on completion
C4 - Contribution	Services	PM services to community project	Voluntary participation or assistance in recognised community based program	1 point per hour to a maximum of 20 points	For each service	Statement of services or diarised activities on completion
C5 - Contribution	Presentation	Presenting PM material	AIPM or AIPM Corporate Member Event	5 points per hour to a maximum of 20 points	For each presentation	Event flyer or letter of gratitude
C6 - Contribution	Presentation	Presenting PM material	PM Related Event e.g. Community of Practice	3 points per hour to a maximum of 15 points	For each presentation	Event flyer or letter of gratitude
C7 - Contribution	Presentation	Presenting PM related conference paper	AIPM Conference	15	For each conference paper presented	Confirmation of registration as speaker or copy of technical program/proceedings
C8 - Contribution	Presentation	Presenting PM related conference paper	Non AIPM Conference	10	For each conference paper presented	Confirmation of registration as speaker or copy of technical program/proceedings
C9 - Contribution	Publication	Author of PM material, editorial, paper or similar	Published in a PM publication Peer Reviewed	20	For each paper published	Confirmation of publication or copy of article
C10 - Contribution	Publication	Author of PM material, editorial, paper or similar	Published in a PM publication Non Peer Reviewed	15	For each paper published	Confirmation of publication or copy of article
C11 - Contribution	Publication	Author of PM material, editorial, paper or similar	Published in a PM related publication or SIG	10	For each paper published	Confirmation of publication or copy of article
<b>*D1 – Practice</b>	Assessment	Gap Analysis through Registered Assessor	Recertification at existing level CPPM	30	Per assessment	Assessment Report
<b>**D2 - Practice</b>	Assessment	Gap Analysis through Registered Assessor	Recertification at existing level CPPD	40	Per assessment	Assessment Report

**\*Indicates a mandatory activity to be undertaken as part of the CPD Recertification for an RPM Certified Member to formally transition to CPPM**

**\*\* Indicates a mandatory activity to be undertaken as part of the CPD Recertification for an MPD Certified Member to formally transition to CPPD**